



West Virginia University

Office of the President

Thursday, October 8, 2009

Dear Prospective WVU December Graduate:

As a prospective December 2009 graduate of West Virginia University, the Office of University Events would like to share some important information with you regarding the upcoming December Graduates Convocation.

The ceremony honoring December graduates will be held on Sunday, December 13, 2009 at 1:30 p.m., in the WVU Coliseum.

In November, you will be receiving an invitation, sent to your local address, requesting an electronic reply to indicate your plans for attending the ceremony. If you have not updated your local address, please do so by calling the Office of the Registrar, at 293-2124, extension 1526. It is important to register for this event in order for you to be recognized during the ceremony. The event website, <http://decemberconvocation.wvu.edu>, will be updated with event details as they become available and should be checked regularly by graduates.

Here are the answers to several of the most commonly asked questions about this event:

- Although registration is required to formulate a graduate attendance listing, there will be no actual tickets for this event and no restrictions on the number of guests invited.
- All graduates participating in the ceremony will wear traditional academic caps and gowns. Official caps and gowns are available at the WVU Bookstore (304.293.7467).
- December Graduates Convocation is not a commencement—degrees will not be conferred. Convocation is the time when we have a chance to recognize our students for their great achievements. Students will be personally recognized, as their individual names will be read aloud as they process and are given a letter of congratulations from President Clements. Diplomas will be mailed in January after all grades are finalized and certified.
- Graduates should plan to arrive one hour prior to the ceremony start time to check in. Check in will take place at the 2nd level Red Gate lobby area at the Coliseum. The processional will begin promptly at 1:30 p.m.

To arrange disability-related accommodations for December Convocation for graduates or guests: call the Office of Disability Services at 304-293-6700, or visit its Web site at <http://www.wvu.edu/~socjust/disability/>.

We hope you and your families will join us at the December Graduates Convocation on Sunday, December 13.

Sincerely,

Stephanie A. Ballard Conrad
Interim Director

University Events

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